

## **Name Change Procedure**

To change our records with your new name, please complete the attached name change form and also forward a copy of a document evidencing the legality of your name change. The document will be placed in your permanent file with The Mississippi Bar. We can accept either a faxed copy of a court document or an updated driver's license clearly showing the new name. *If your current email address should be updated as well, please let me know.*

If you have any questions, do not hesitate to contact me via phone or email at [jbrown@msbar.org](mailto:jbrown@msbar.org). Feel free to fax the document to my attention at 601/355-8635. Your cooperation in this matter is appreciated.

Jennifer Brown  
Membership Administrator  
601-355-4619



THE MISSISSIPPI BAR

MEMBERSHIP  
P O BOX 2168  
JACKSON, MS 39205  
PHONE 601-355-4619

REQUEST FOR NAME CHANGE – FAX FORMS TO (601) 355-8635 OR EMAIL  
TO [jbrown@msbar.org](mailto:jbrown@msbar.org)

Please be advised that the following attorney has changed their name.

Bar Number \_\_\_\_\_

Current name of Bar Membership Records \_\_\_\_\_

Please change the current name on Bar Membership Records to reflect the new name  
below (copy of legal document that changed name *must* be provided).

New Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Telephone Number \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

Check below if this also reflects a change of address.

The above also reflects a change of address.

Please make the above referenced change in my records. If you have any further  
questions regarding this matter please call me at \_\_\_\_\_.

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(Sign name here)

(Date)

**Questions:** Call (601) 355-4619 or email [jbrown@msbar.org](mailto:jbrown@msbar.org).